



**Steven M. Clouse WRC Primary Clarifier Rehabilitation Project**  
**Solicitation Number: CO-00464-SM**  
**Job No.: 21-0111**

**ADDENDUM 3**  
**10/20/2021**

To Bidder of Record:

This addendum, applicable to work referenced above, is an amendment to the bid proposal, plans and specifications and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the bid proposal.

**CHANGES TO THE SPECIFICATIONS**

1. Due to the change in the schedule noted below please remove the Invitation to Bidders in its entirety and replace with the revised version attached to this Addendum.
2. Remove the Electronic Bid Opening Instructions in its entirety and replace with the revised version attached to this Addendum.
3. Remove Attachment A; Site Visit Procedures in its entirety and replace with the revised version attached to this Addendum

**CLARIFICATIONS**

1. The bid opening for the work referenced above is being delayed due to an increase in scope. Additional Plans and Specifications will be issued on Addendum 4.

**END OF ADDENDUM 3**

This Addendum is seven (7) pages in its entirety with attachments.

## INVITATION TO BIDDERS

Solicitation No. CO-00464-SM

Sealed bids are requested by the San Antonio Water System for the construction of the Steven M. Clouse WRC Primary Clarifier Rehabilitation Project, SAWS Job No. 21-0111.

To view additional project information, as well as obtain the plans and specifications for this project, visit our website located at [www.saws.org](http://www.saws.org) and click on the Business Center. Then select Bidder, Consultant, and Vendor Registration, which is located on the left-hand side of the screen. Select the Register Now button and proceed with registration.

For difficulties downloading plans and specifications, contact the Contracting Department at 210-233-3341.

A **mandatory** pre-bid meeting will be held at **10:00 AM (CT) on October 27, 2021** via WebEx.

<https://saws.webex.com>

Meeting number (access code): 2483 806 3383

Meeting password: HXp82sj63My

Audio Connection: (210) 233-2090

A **non-mandatory site visit** will be held at 1:00PM on **October 27, 2021** at the San Antonio Water System's Steven M. Clouse WRC located at 3495 Valley Rd. San Antonio, TX 78221. The subsequent document "Invitation to Bidders" - Attachment A: Site Visit Procedures" is hereto made part of this specification section and includes procedures that shall be followed to attend the pre-bid site visit meeting. Due to the present COVID-19 pandemic, each respondent wishing to visit the site shall review and strictly adhere to the requirements, including the requirements to RSVP, as described in "Invitation To Bidders - Attachment A: Site Visit Procedures" and Centers for Disease Control and Prevention (CDC) guidelines.

For questions regarding this solicitation, technical questions or additional information, please contact Stella Manzello, Contract Administrator, in writing via email to: [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org) or by fax to (210) 233-4290 until 4:00 PM (CT) on **November 1, 2021**. Answers to the questions will be posted to the web site by 4:00 PM (CT) on **November 5, 2021** as a separate document or included as part of an addendum. Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders.

**Due to the COVID-19 emergency and to protect the health of the public, SAWS is implementing new procedures for the submission of bids. Bids will be received either Electronically or through Sealed bids, until 1:00 PM (CDT), November 10, 2021. Electronic bids will be received via the secure SAWS FTP site. Sealed bids will be received by Contract Administration, 2800 U.S. Hwy 281 North, Tower II, Customer Center Building, via a drop box located on the left wall when walking through the first set of double glass doors of the main Tower II entry on the north side of the building, San Antonio, Texas 78212. See the Electronic Bid Opening Instructions attachment for additional information regarding an electronic bid submittal. Electronic bids shall be accompanied by a bid bond in an amount not less than five percent of the total bid price. (Or, if providing SAWS with a cashier's check or certified check in an amount not less than five percent of the total bid price, SAWS will request this within 24 hours from the apparent low bidder. Sealed bids must be accompanied by a cashier's check, certified check, or bid bond in an amount not less than five percent of the total bid price. Bids will then be publicly opened and read aloud by Contract Administration via WebEx.**

If Bidders intend to submit bids electronically, Bidders will need to submit a request by **November 9, 2021 at 1:00 PM (CDT)** to receive access to the File Transfer Protocol (FTP) site via email to [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org). Bidder's email requesting access to the FTP site shall provide the legal name of Bidder's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **November 9, 2021 at 1:00 PM (CDT)**.

**Bid opening WebEx meeting will be held at 1:00 PM (CDT) on November 10, 2021.**

<https://saws.webex.com>

Audio Connection: (210) 233-2090

Meeting number (access code): 1467 59 6552

Meeting password: N2WvHMUnV75



**Steven M. Clouse WRC Primary Clarifier Rehabilitation  
Project**

**Solicitation Number: CO-00464-SM**

**ELECTRONIC BID OPENING INSTRUCTIONS**  
**November 10, 2021 at 1:00 PM (CDT)**

**FTP BID PROPOSAL UPLOAD**

In order to receive electronic bids for this project, SAWS will utilize a SAWS secured File Transfer Protocol (FTP) site. Only Bidders bidding as Prime Contractors will need to submit their request prior to **November 9, 2021 at 1:00 PM (CDT)** to receive access to the FTP site via email to [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org). Bidder's email shall provide the legal name of the Bidder's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **November 9, 2021 at 1:00 PM (CDT)**. Once a Bidder is approved for access, an email with a hyperlink to the FTP site and a unique password for the Bidder will be provided to the Bidder's email recipient.

Once access is received, Bidders may upload the required documents per the Bid Proposal checklist any time before **November 10, 2021 at 1:00 PM (CDT)**. Please ensure to allow sufficient time should Bidder's experience technical difficulties in uploading the required documents. No changes to the Bid nor bid price can be made once the Bid has been submitted.

**Bidders shall comply with the following:**

- 1) Limit files to one (1) pdf file that includes all requested documents, per the Bid Packet Checklist. **ONLY ONE SUBMITTAL WILL BE ACCEPTED PER REQUEST.** Do not upload any zip files.
- 2) Ensure that the itemized List of Bid Items is (are) the first page(s) of your file.
- 3) Bidders may protect the document from editing by adding a password. However, the document must be accessible for viewing by SAWS without requiring a password.
- 4) File shall be named: **CO-00464-SM – Steven M. Clouse WRC Primary Clarifier Rehabilitation Project.**
- 5) **DO NOT SHARE ACCESS AND/OR PASSWORD WITH OTHER PARTIES OUTSIDE YOUR COMPANY.**
- 6) **ENSURE THE BID IS SENT NO LATER THAN THE DUE DATE AND TIME. BIDS SUBMITTED AFTER THE BID OPENING DEADLINE WILL NOT BE ACCEPTED.**

If the Bidder is in need of help, they may contact the SAWS Contract Administrator, **Stella Manzello**, at **210-233-3354** or view troubleshooting tips at <http://www.Serv-U.com/sharefiles>

**WEBEX BID OPENING MEETING**

The WebEx meeting details are below if you would like to view the public opening of the bids.

*Access Information*

Meeting Number: **1467 59 6552**

Meeting Password: **N2WvHMUnV75**

Audio Connection: 210-233-2550 (SAWS WebEx)

If you have any questions or concerns, please feel free to contact me.

Thank you,

**Stella Manzello**

Contract Administrator

2800 U.S. Highway 281 North, Ste. 171 | San Antonio, TX 78212

Office | 210-233-3854

Email | [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org)

## Steven M. Clouse WRC Primary Clarifier Rehabilitation Project Attachment A: Site Visit Procedures

- Interested firms/contractors must RSVP to Stella Manzello via email at [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org) to attend the site visit no later than October 26, 2021 at 1:00 p.m. The following information should be provided:
  - Company name
  - Name(s) of attendees
    - There is a limit of two (2) members per firm/contractor.
  - Request for a site visit time on October 27, 2021.
- All parties must adhere to SAWS' COVID-19 Safety Procedures.
- The site visit duration is expected to be no more than 1 hours combined, excluding the drive time.
- There are to be no Q&A during the site visit, but contractors/firms may take videos, photos, and notes.
- Questions shall be submitted to Stella Manzello in writing via email to at [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org).
- Questions will be addressed as required through addendum.

### Procedures to follow if you plan to attend the site visit:

- Site visit will begin at the Stephen M. Clouse (SMC) WRC. Arrive at the SMC WRC Guard Shack located at 3495 Valley Rd, San Antonio, TX 78221 **15 minutes prior to the site visit time.**
- The firm/contractor will be provide the contact cell number to enter the facility and drive to where the screening kiosk is located.
- Temperature screenings will be conducted for all attendees.
  - If attendee has a temperature reading of 100.4 degrees Fahrenheit or less, a wrist band will be provided.
  - If attendee exhibits a temperature above 100.4 degrees Fahrenheit, the individual will not be allowed on the site visit.
- A mask and safety eyewear must be worn at all times by all attendees. Safety mask must cover mouth and nose at all times.
- Following the temperature screening, attendees shall proceed for their scheduled site visit.
- Attendees must maintain social distancing, minimum of 6-feet apart, from other attendees at all times.
- All attendees shall review the SAWS safety mask guidelines attached.
- Attendees will be escorted by SAWS personnel at all times, and should not stray.